



# Meeting Notes

## Dallas Center – Grimes Athletic Booster Club February 5, 2025 6pm Virtual Meeting

### Attendees:

x	Amy Kling		Kate Procyk		Nicki Jarchow
	April Beauford	x	Kim Praska		Ryan Roberts
	Brandt Eischen	x	Laura McConnell		Shaun O'Toole
x	Brent Buttjer	x	Leslee Valenta	x	Stephanie Harris
x	Danielle Carlson	x	Mike Bynum	x	Tonya Amos
	Heath Galvin		Mike Smith		Tony Schwantes
x	Heather Whitten		Nick Reggio	x	Erica Davis

Topic	Notes
Call to Order	Time: 6:00pm
Reports	<b>Secretary's Report</b> April Beauford <b>Review of Previous Meeting Minutes</b> <b>Approval of Dec Meeting Minutes</b> Motion: Danielle Second: Erica
	<b>Treasurer's Report</b> Heather Whitten <b>Review of Financials</b> <b>Approval of Financial Report</b> Motion: Danielle Second: Amy
	<b>VP Report</b> Laura McConnell
	<b>Scheduling Report</b> Amy Kling 44 Events for Winter – 90% filled at this point. 792 Hours so far and if we had paid someone \$10 an hour it would've cost \$7,920 <ul style="list-style-type: none"> <li>Removed 2 of the JV events that had no one working at this point</li> <li>Left everything else as it's filled</li> <li>Sign up for Track and Soccer out there and ready. Double checking then ready to post. Went back to SignUp for spring sports. Looked at SignUp Genuis from Waukee Northwest. Amy to look at pricing and bring idea back to the group Volunteer — Your Site Title</li> <li>Email on Sundays to look at the week ahead and the month ahead so we can all see the gaps coming up               <ul style="list-style-type: none"> <li>Before sending out check the Bound calendar to be sure it's all aligned and there's no changing</li> <li>Be sure to include Brent and Connor on the email to be sure schedule changes are called out</li> </ul> </li> </ul>
<b>Purchasing Report</b> Danielle Carlson Volleyball Tournament – Brought in \$14,000 – doesn't include our expenses. Included gate fees, sponsorship, concessions. <ul style="list-style-type: none"> <li>North Ridge – if we're going to use the café / kitchen area we should consider hiring one of their staff to be part of the day</li> <li>Need to determine if it's worth having the concessions at NR next year</li> </ul> Youth Boys Basketball Tournament is happening this weekend <ul style="list-style-type: none"> <li>Short on volunteers and need to post</li> </ul> Ordering some new crockpots to replace old ones Looking into new cheese pumps	

### Executive Committee

President: Danielle Carlson  
 Vice President: Laura McConnell  
 Secretary: April Beauford

Purchasing Coordinator: Leslee Valenta  
 Merchandise Coordinator: Danielle Carlson  
 Communications Coordinator: April Beauford

Treasurer: Heather Whitten  
 Scheduling Coordinator: Amy Kling  
 Activities Director: Brent Buttjer

	<p>Utilizing Josh Saba and his team with morning prep and additional help – doing field trips to pick up deliveries at Sam Club</p> <ul style="list-style-type: none"> <li>Consider giving them a pizza party or treats to thank them at the end of the year</li> </ul> <p>Merchandising</p> <ul style="list-style-type: none"> <li>Followed up on check from Decker – Danielle</li> <li>Plan on doing a spring flyer and try to get it out asap to get it out earlier this year</li> <li>Spring sports flyers are all open and most closed – all set there</li> </ul>																		
<p><b>Technology Report</b> Mike Bynum</p>	<p>Nothing new to report</p>																		
<p><b>Activities Report</b> Brent Buttjer</p>	<p><b>Requests</b></p> <table border="1" data-bbox="605 598 1317 871"> <thead> <tr> <th>Items</th> <th>Amount Requested</th> </tr> </thead> <tbody> <tr> <td>Baseball Indoor Mounds</td> <td>\$5438</td> </tr> <tr> <td>Baseballs for 2025 Season</td> <td>\$1926</td> </tr> <tr> <td>Tanner Training Baseballs</td> <td>\$196</td> </tr> <tr> <td>Softball Equipment for 2025 Season</td> <td>\$9709.12</td> </tr> <tr> <td><b>SUBTOTAL REQUESTED</b></td> <td><b>\$17,269.12</b></td> </tr> <tr> <td>New discussion: High jump pad</td> <td>\$15,000</td> </tr> <tr> <td>(Minus funds previously approved)</td> <td>(\$5438)</td> </tr> <tr> <td><b>TOTAL REQUESTED</b></td> <td><b>\$26,831.12</b></td> </tr> </tbody> </table> <p><b>Approved requests</b> Motion: Danielle Second: Leslee</p>	Items	Amount Requested	Baseball Indoor Mounds	\$5438	Baseballs for 2025 Season	\$1926	Tanner Training Baseballs	\$196	Softball Equipment for 2025 Season	\$9709.12	<b>SUBTOTAL REQUESTED</b>	<b>\$17,269.12</b>	New discussion: High jump pad	\$15,000	(Minus funds previously approved)	(\$5438)	<b>TOTAL REQUESTED</b>	<b>\$26,831.12</b>
Items	Amount Requested																		
Baseball Indoor Mounds	\$5438																		
Baseballs for 2025 Season	\$1926																		
Tanner Training Baseballs	\$196																		
Softball Equipment for 2025 Season	\$9709.12																		
<b>SUBTOTAL REQUESTED</b>	<b>\$17,269.12</b>																		
New discussion: High jump pad	\$15,000																		
(Minus funds previously approved)	(\$5438)																		
<b>TOTAL REQUESTED</b>	<b>\$26,831.12</b>																		
<p><b>New Business</b></p>	<p><b>Cake Auction action items</b></p> <ul style="list-style-type: none"> <li>Cole Stetzel – Auctioneer – paid him \$200 last year, recommend the same this year</li> <li>Mascot lined up to be there 7-8pm</li> <li>Chef Joe will start judging at 5pm</li> <li>Have ribbons already in hand</li> <li>Encourage club teams in the area to submit around the area</li> <li>Brent has asked all coaches and teams and all levels to submit cakes</li> <li>Rolling tables, carts and sign stands to café by 3pm</li> <li>Cheer and Girl Soccer and Girls XC will help roll cakes during live auction</li> <li>Feedback – the Disney theme is a hurdle, and it’s trademarked so we’ve had some bakers say they had to be very careful about what they do with the theme</li> </ul> <p><b>Trivia Night action items</b></p> <p><b>Vote to Remove Mike Smith from bank accounts</b></p> <ul style="list-style-type: none"> <li>Mike wanted to stay on account as past president and now wants to be removed.</li> <li>Vote to remove Mike Smith from our Raccoon Valley Bank accounts – Motion to approve Danielle / Tonya and All approved</li> </ul> <p><b>Vote for low limit credit cards for purchasers</b></p> <ul style="list-style-type: none"> <li>Get 2 general \$1k credit limit cards with Booster Club name on it, not specific person.</li> <li>Use for things like Heath doing small stuff for basketball event</li> <li>Potentially draft up a purchase agreement SOP – person will sign so they know we need approval of purchases and receipts.</li> <li>Motion to approve Laura / Danielle – All approved.</li> </ul> <p><b>Scholarship Committee meeting notes – Erica</b></p> <ul style="list-style-type: none"> <li>Would like to increase our amount from 5k to 10k – based on our financials in a good spot, other schools around are doing 10k and we’ve been at 5k for years and tuition is increasing</li> </ul>																		

Executive Committee

President: Danielle Carlson

Vice President: Laura McConnell

Secretary: April Beauford

Purchasing Coordinator: Leslee Valenta

Merchandise Coordinator: Danielle Carlson

Communications Coordinator: April Beauford

Treasurer: Heather Whitten

Scheduling Coordinator: Amy Kling

Activities Director: Brent Buttjer



	<ul style="list-style-type: none"> <li>Noted we have the right to change the financial amount based on the booster club's financial position that year</li> <li>Included a statement that the student's family volunteered for 10 hours during the students HS career</li> <li>Discussed adjusting the wording to help families that just moved in and may not have the 10 hours</li> <li>Will change verbiage to "special consideration for families who've volunteered 10 hours" and then next year make it more specific and track it easier</li> <li>Future – Steph Harris will make certificates for the winners and need to determine who will be at the awards night to present</li> <li>Vote: Approve changing to \$10k – Motion Leslee Valenta / Steph Harris 2nd – all approved</li> </ul>
<b>Next Meeting</b>	Wednesday, March 5, 2025 at 6pm
<b>Adjournment</b>	<b>Meeting Adjourned</b> Motion: Laura Second: Amy

<b>Important Resources</b>	<p><b>DCG Booster Club website:</b> <a href="http://dcgboosterclub.com">dcgboosterclub.com</a></p> <p><a href="#">Volunteer Sign Up</a></p> <p><a href="#">Athletics Schedule</a></p> <p><b>Booster Club Email Distribution Lists:</b>          Treasurer <a href="mailto:Treasurer@dcgboosterclub.com">Treasurer@dcgboosterclub.com</a>          Communications <a href="mailto:Communications@dcgboosterclub.com">Communications@dcgboosterclub.com</a>          Execs <a href="mailto:Executives@dcgboosterclub.com">Executives@dcgboosterclub.com</a>          Chairs <a href="mailto:Chairs@dcgboosterclub.com">Chairs@dcgboosterclub.com</a>          Members <a href="mailto:Members@dcgboosterclub.com">Members@dcgboosterclub.com</a></p>
----------------------------	--

Booster Club Calendar of Events	
Date	Event
February 14, 2025	Cake Auction
February 20, 2025	Trivia Night

Executive Committee

President: Danielle Carlson

Vice President: Laura McConnell

Secretary: April Beauford

Purchasing Coordinator: Leslee Valenta

Merchandise Coordinator: Danielle Carlson

Communications Coordinator: April Beauford

Treasurer: Heather Whitten

Scheduling Coordinator: Amy Kling

Activities Director: Brent Buttjer